



## Application for Admission to Candidacy

**Directions:** All students (graduate and undergraduate) must complete the top section of this page and attach the following to this form:

- current checksheet,
- current copies of the two required PA clearances – PA Child Abuse & PA Criminal (both must be less than 1 year old),
- copy of your FBI clearance\*,
- two RMU Faculty Recommendation for Candidacy Forms completed by RMU faculty members.
- Undergraduate students only must also submit the PAPA score report indicating a PASS on the test.

*\*All students must apply for FBI clearance fall freshman year (even if he or she has had an FBI clearance in the past.). The FBI clearance is valid throughout the student's RMU teacher education program if the student is continuously enrolled for classes.*

**Return the completed application with all required attachments to your Program Coordinator.**

Name \_\_\_\_\_ RMU ID # \_\_\_\_\_ Date \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone(s) \_\_\_\_\_ RMU E-mail \_\_\_\_\_

**Please check the appropriate box:**

- I am a traditional RMU undergraduate student and have completed at least 48 credits
- I am an undergraduate transfer student and have transferred or completed at least 48 credits
- I am a post-baccalaureate certification student and have transferred or completed at least 48 credits

**Please indicate your intended certification area(s):**

- Biology (7-12)
- Business, Computer & Information Technology (K-12)
- Early Childhood Educ. (PreK-4)
- Early Childhood Educ. (PreK-4)/Special Ed (PreK-8)
- English (7-12)
- English/Communication (7-12)
- Mathematics (7-12)
- Middle Level (4-8)                      *Specialization:* Math Lang Arts/English Science Social Studies
- Social Studies (7-12)

**Program Coordinator's Recommendation:**

\_\_\_\_\_ Requirements **met** ... candidacy status granted.

\_\_\_\_\_ Requirements **NOT met** (see comments)

**Comments:**

Date: \_\_\_\_\_ / \_\_\_\_\_

Program Coordinator

Signature

**Application for Admission to Candidacy Requirements**  
(to be completed by the Program Coordinator)

**The following items are required of UNDERGRADUATE STUDENTS ONLY**

**Math and English Requirements (UNDERGRADUATE STUDENTS ONLY)**

- Six (6) credits of college-level mathematics courses.  
(Note: Math 0900 courses do not meet this requirement.)
- Three (3) credits of English composition
- Three (3) credits of English or American Literature course (Secondary Education candidates)  
**OR**  
Three (3) credits of Children’s Literature – ELIT1070 (ECED/MLED candidates)

Course No	RMU Course Name or Transfer Course Name		Credits

**Passing PAPA Test Results (UNDERGRADUATE STUDENTS ONLY)**

**Attached Documentation Required:** A copy of the official score report from Pearson.

**The following items are required of ALL STUDENTS  
(UNDERGRADUATE and POST-BACCALAUREATE GRADUATE)**

**Minimum overall grade point average (GPA) of 3.0 (ALL STUDENTS):** \_\_\_\_\_

UG GPA in “the major” from the student’s checksheet: \_\_\_\_\_

**Post-bacc students - content GPA of 3.0 or higher:** \_\_\_\_\_

(computed by the Program Coordinator)

**48 total credits of coursework toward teacher education program either at RMU and/or transferred (ALL STUDENTS)**

**Current Clearances (ALL STUDENTS)**

- PA Act 34 PA Criminal Record Clearance – less than one year old Record: \_\_\_ No Record: \_\_\_
- PA Act 151 Child Abuse – must be no more than one year old Record: \_\_\_ No Record: \_\_\_
- Act 114 Federal Criminal Record Clearance (FBI)\* Record: \_\_\_ No Record: \_\_\_

**Attached Documentation Required:** All three clearances.

*\* All students must apply for FBI clearance fall freshman year (even if he or she has had an FBI clearance in the past.). The FBI clearance is valid throughout the student’s RMU teacher education program if the student is continuously enrolled for classes.*

**Faculty Recommendations (ALL STUDENTS)**

List the Two RMU faculty (Education Department faculty preferred) who will be filling out a Faculty Recommendation Dispositional Rubric for your candidacy application.

1. Faculty Member’s Name: \_\_\_\_\_  
Form & Rubric Given :Yes \_\_\_ No \_\_\_
2. Faculty Member’s Name: \_\_\_\_\_  
Form & Rubric Given :Yes \_\_\_ No \_\_\_